

West Manheim Township BOS Meeting Tuesday, December 21, 2021

Tue, December 21, 2021, 7:00 PM - 8:30 PM (EST)

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## **WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

### **REGULAR MEETING AGENDA**

**TUESDAY, DECEMBER 21, 2021 – 7:00 P.M.**

1. Meeting Called to Order
2. Pledge to Flag/Invocation
3. Roll Call
4. Announcement
5. Public Comments: all persons wishing to offer public comment must first register by signing their name, address, telephone number and email address on a “sign up” sheet to be provided by the Township Manager. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes.” Res. #2017-05
6. Approval of Minutes - Work Session Meeting of December 2, 2021
7. Disbursements
8. Correspondence
  - A. Uniform Construction Code Audit Report #671865-5
  - B. Guthrie Memorial Library – Library’s Director’s Borough for November and December 17, 2021
9. Recreation Board Report – None
10. Solicitor’s Report
11. Engineer’s Report
  - A. Motion to adopt Resolution \_\_\_\_\_ for the Special Study Act 537

B. Motion to approve the Application for Payment for 2021 Roadway Improvements – Contract No. 1 Roadway Improvements (Base Bid & Alt. No. 1 (Kinsley Construction, Inc.)

12. Reports:

- A. Monthly Budget Review – Treasurer’s Report - November 2021
- B. Chief of Police, Monthly Activity Report – November 2021
- C. Public Works Report – November 2021
- D. Pleasant Hill Volunteer Fire Co. - EMS Reports – November 2021
- E. EMA Report – November 2021
- F. Code Enforcement Officer Report – November 2021
- G. SEO Report – November 2021

13. Manager Report

14. Old Business

- A. Economic Development Committee Proposal – Supervisor Staaf
- B. Discussion on the need to purchase of a Workmaster 40 Tractor for recreation park, at a cost of \$13,122.00 after discount and trade-in or to outsource rec park maintenance

15. New Business

- A. Request by DR Acquisitions - Prinland Heights Paving Agreement
- B. Motion to approve PSATS Membership for 2022 for \$2074.00 and Jason Baldwin EMA Director TEMA Membership for \$125.00
- C. Motion to adopt Resolution #2021-19 to Adopt the West Manheim Township 2022 Budget
- D. Motion to adopt Resolution #2021-20 fixing the real estate tax rates and assessments, the per capita tax, and the earned income tax levy for fiscal year 2022
- E. Motion to approve the purchase of a replacement desktop computer for the Police Department booking room at a cost of \$1343.99.
- F. Motion to approve the purchase of four (4) sets of winter tire chains for the Public Works Department per the quote received from Mar-Bar Tire Service at a total cost of \$980.00.
- G. Motion to accept the Letter of Resignation from Thomas J. Hartlaub II
- H. Motion to grant authorization to advertise for the hiring of a new roadmaster
- I. Motion to approve the Employment Agreements between West Manheim Township Board of Supervisors and the Chief of Police for the West Manheim Township Police Department, the Lieutenant of Police for the West Manheim Township Police Department, and the Township Manager

16. Subdivision Plans

A. EXTENSION REQUESTS PER DEVELOPER LETTERS:

- 1. Motion to approve an extension request Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 12/15/2021) through 04/20/2022.

2. Motion to approve an extension request for Belmont Ridge Phase V, 172 Lot Parallel Plan Preliminary Plan (Review time expires 12/15/2021) through 04/20/2022.

3. Motion to approve an extension request for Keel LP., Phase II 6 Lots – Preliminary Plan (Review time expires 12/22/2021) through March 23, 2022.

B. ALL TO BE TABLED:

Kyle Cox and Adam Amspacher – Preliminary/Final – 2 Lot Subdivision Plan (Review Time expires 5/18/2022)

17. Supervisors and/or Public Comments:

18. Next Scheduled Meetings: Supervisors - The 2022 Re-Organization Meeting on Monday, January 3, 2022, at 6:00 p.m. with the caucus and work session meeting to follow. Supervisor Regular Meeting – Tuesday, January 18, 2022, at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

19. Adjournment